All intramural participants are required to create an account on IMLeagues.com (once) AND register for an Intramural Sports Pass (must be done every quarter of participation)

To Register for an Intramural Sports Pass:
You must register and pay for a new Intramural Sports Pass every quarter of participation. The Intramural Sports Pass covers ALL IM Sports participation in every sport for a quarter – as many as you wish to play in, including tournaments. Once you register for your Intramural Sports Pass, it can take up to 24 hours to update on IMLeagues; please allow the full 24 hours to pass before you contact UCI Intramurals with any issues or requests.

1. You are eligible for UC Irvine Intramural Sports participation if you are one of the following:
   - UCI Student (currently enrolled, at LEAST part-time)
   - UCI Staff
   - UCI Faculty
   - Spouse/Domestic Partner of UCI Student, Staff or Faculty (can only play on same team as spouse/domestic partner, and cannot play in Singles events/tournaments). Partnership must be verified with the Director of Intramural Sports prior to participation.
   - Non-UCI members, Alumni, UCI Affiliates, UCI Extension students and those w/o affiliation are ineligible.

2. Go to the UCI IM Sports homepage at www.campusrec.uci.edu/im and click “Register.”

3. Click the “Register Online” button OR the “Registration Now Open” link. All sport offerings for the quarter can be seen if you scroll to the bottom of the page.
   a. Please note: There is also a video tutorial of how to register on this page.
4. You will then click “Add to Cart” to add the quarterly Intramural Sports Pass to your checkout cart.
   a. Please note that this price may vary per quarter.

5. You will then be prompted to login using your CSI login credentials. If you have not already created this account, you will need to do so.
   a. For all current UCI students and eligible ARC members, you will click the “Forgot Password/Create Logins” link below the password field. Your credentials will then be sent to the e-mail on file.
   b. For all non-ARC members participating in a summer league, you will need to create a Guest Account.
6. Once logged in, you will acknowledge the subsequent information and click “Continue to Cart.” Once in the cart, you will enter your payment information and address, then click “Submit Payment.”

<table>
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<th>Item Name</th>
<th>Participant Name</th>
<th>Item Description</th>
<th>Quantity</th>
<th>Tax</th>
<th>Action</th>
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<td>Andy Christopher</td>
<td>Intramural Sports Pass...</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Cart Amount | $10.00 |
| Tax         | $0.00  |
| Total Payment Due | $10.00 |

Payment Method:
- Credit Card
- Gift Card

Billing Information:
- Use Card On File
  - Card Number: [ ]
- Use this Card
  - Card Number: [ ]
  - Expiration: [Month] [Year]
  - CVV2: [ ]

Billing Address:
- Use address on file
  - Address: [ ]
- Use this address
  - Address: [ ]
  - Zip Code: [ ]
  - City: [ ]
  - State: [ ]

Confirmation:
- Upon completion, a confirmation will be sent to: andrew.christopher@uci.edu
- A copy of the confirmation will be sent to this email address (optional):
  - [ ]

Submit Payment

7. You can now play all the Intramural Sports you want for the quarter! Once you have submitted your payment, please allow for a period of up to 24 hours to be able to create/join a team within IMLeagues (www.imleagues.com). You can refer to one of the other FAQ pages on how to create your IMLeagues account.