**Capri 14 Skipper Rating** allows UCISA members use of UCI's fleet of Capri 14 dinghies in Newport Harbor up to the beginning of the jetty channel under appropriate wind and weather conditions and subject to all other UCI Sailing Program Rules and Policies.

**Becoming a UCISA Member**
Step One: Verify eligibility, pay test fee and successfully complete test /review the written test with program staff
Step Two: Practice sailing and successfully complete the on-the-water skills test (final requires minimum 8 knots of wind).
Step Three: Congratulations, you may now join UCISA as a “CAPRI” Skipper. Membership fees must be paid within one quarter of passing the rating test or retake the test.

**Getting Started**
A. Proper shoes (closed toe) and clothing. Wearing lifejackets (PFD's) is strongly recommended for everyone on the docks and using UCI boats. California State law requires every child 11 years of age or younger on board wear a Coast Guard approved personal flotation device (lifejacket). Know the location of the club PFD's.
B. Know the tide and weather conditions for that day. Call the Newport Beach marine forecast: 949-675-0503 or check the Internet for appropriate marine weather services.
C. Know the schedules: sailing classes and club events have priority over personal boat use. Check the UCISA calendar, UCI dockmaster, instructor, or calendar in the UCISA Capri log book.
D. Before Rigging - Inspect the boat carefully before rigging. It is your responsibility to check the condition of the boat. Look in log book before rigging for notes on boat condition or repairs required. You must sign out the boat in the log book!
E. Knots (must demonstrate)
   a. Cleat Hitch
   b. Figure Eight
   c. Square Knot
   d. Bowline
F. Capsize procedure (must know scoop & traditional recovery methods).
   a. Verify safety of all passengers
   b. Free main and jib sheets
   c. Bow facing into wind, right the boat by standing or hanging on centerboard.
   d. How to use a “righting line” to help right the boat (jib sheets or main sheet)
   e. Scoop crew into boat as it is righted and/or climb aboard over stern.
   f. Crew assists skipper aboard, use hiking straps to pull yourself into cockpit
   g. Single-handed sailors must demonstrate ability to right boat alone and climb back in.
   h. Put boat into safety position; unhookouthaul and lower main sail if necessary.
   i. Turtle procedure, do not force mast if stuck in mud, stay with the boat.
   j. Rinse/dry sails after capsizing (thoroughly rinse mud from masthead if turtled). Dry sails completely, especially if rinsed with fresh water.
G. Right of Way Rules Apply
   a. Proper lookout. Avoid all collisions, do not obstruct large boats.
   b. Sail vs. power and sail vs. rowing/paddle boats.
   c. Sail vs. sail: hailing procedure, opposite tacks, windward/leeward, overtaking, searoom.
   d. Sail with caution and courtesy at all times.
H. Accident procedure: Report all accidents to UCI dockmaster or director: 949-824-7592.
   a. Verify safety of all involved. In case of emergency, call Harbor Patrol or 911.
   b. Gather all pertinent information including CF#, name of the boat, location of boat's dock, name(s), and address, phone number of boat operator, owner, and witnesses.
I. Rules and Policies
   a. In by sunset. Wind limitation: 18 knots. (No boats leave the docks, return if out sailing).
   b. Combinations to dock boxes for you only. Lock all dock boxes before sailing!
   c. Do not go under any bridges. No Capri sailing in ocean or jetty channel.
   d. If the bow line is tied up and around the mast, it means there is a maintenance problem. Do not use
J. Rigging the boat
   a. Inspect standing/running rigging and condition of the hull.
b. Lifejacket check (1 per person required).
c. Release mainsheet, boomvang, outhaul, check centerboard is up all the way.
d. Install rudder and tiller.
e. Attach sails, battens properly inserted, do not hoist sails with boat on cradle.
f. Slide mainsail foot into boom, outhaul clip attached but not tensioned

g. Halyards properly cleated, jib sheets outside shrouds, use larger stopper knot.
h. Check forward hatch to make sure securely closed.
i. Check that the drain plug in the stern of the boat is secured.

K. Launching
   a. Launch, proper tie up to dock.
   b. Safe boarding, lower centerboard.
   c. Install rudder and tiller (tiller goes under traveler line).
   d. Choice of sides of dock, the bow must be pointed into the wind.
   e. Push off and sculling abilities, to other dock if required.

L. Raising sails
   a. Re-check wind direction before hoisting.
   b. Mainsail and boomvang released.
   c. Hoist mainsail first. Cleated halyard and properly stowed.
   d. Adjustment of Cunningham and outhaul last. Boomvang snug - not over tight.
   e. Raise jib, proper halyard tension, cleat halyard and stow.

M. Leaving the Dock
   a. Clear way before departure - check wind direction, traffic in the channel, and other boats.
   b. Correct push off without assistance.
   c. Give good push off, boat is hard to steer until up to speed.

N. Sailing - the most important part of the test!
   a. Must demonstrate all points of sail by sailing a triangle course. Includes: beating to windward (close hauled), reaching and running.
   b. Will be required to sail with the rater and solo using main and jib.
   c. Demonstrate tacking and controlled jibes, able to round marks efficiently.
   d. Overall sailing ability including balance, weight placement and control.
   e. Able to get out of irons: backwind mainsail, turn to avoid obstructions.
   f. Able to pick up a PFD used to demonstrate recovery of a person over board.

O. Heavy weather sailing (must show)
   a. Main sail only with centerboard raised 4" (until slight weather helm on tiller).
   b. Hiking out using tiller extension and hiking straps.
   c. What is small craft advisory? Where displayed.
   d. Location of cut down (small) mainsails, use if gusty or wind over 12-15 knots.

P. Docking
   a. Choose correct side of dock for wind direction, check traffic before entering dock.
   b. Perform two safe and controlled landings and tie up.
   c. Lower mainsail carefully to assist boom down gently no damage.
   d. Lower jib. Secure all halyards.

Q. Putting boat away
   a. Scull boat to side where UCI boats are docked if necessary.
   b. Remove rudder and tiller, raise centerboard before hauling boat out of water.
   c. Lift boat out and onto floating docks. Pull up all the way, there should be about 8 inches of dock behind the boats. If you need to slide boats on docks, lift one side, and then pull. Do not let centerboard gaskets (they are on hull bottom under the centerboard slot) slide on the docks.
   d. Remove battens, sails folded and stowed properly. Put back PFD’s in dock box
   e. General ship-shape. Halyards secure off mast in jib fairleads, lines coiled, stowed.
   f. Rinse boat thoroughly, scrub non-skid with soft brush if necessary.
   g. Repairs/damages must be recorded in Capri logbook and inspected by dockmaster or rigger.
   h. Dock boxes locked.

7/06